THE CO-OPERATIVE UNIVERSITY OF KENYA (CUK)

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OFFICE OF THE DEPUTY VICE-CHANCELLOR
FINANCE, PLANNING & ADMINISTRATION (FPA)

CUK/A/160D **3RD JUNE, 2025**

INTERNAL ADVERTISEMENT FOR VACANT ACADEMIC POSITIONS

The Co-operative University of Kenya (CUK) invites applications from suitably qualified and experienced internal staff with excellent credentials to fill the following internal vacant positions:

A. SCHOOL OF BUSINESS AND ECONOMICS

I. DEPARTMENT OF ENTREPRENEURSHIP AND ECONOMICS

Vacant Positions:

i. Senior Lecturer, Economics - Grade 13 – CUK/ACDRI/SBE/DEE/ECON/SL/6/25(1)
ii. Senior Lecturer, Communication, Grade 13 -CUK/ACDRI/SBE/DEE/COMM/SL/6/25(1)
iii. Lecturer, Economics, Grade 12- CUK/ACDRI/SBE/DEE/ECON/SL/6/25 (2)

B. SCHOOL OF COMPUTING AND MATHEMATICS –

I. DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

Vacant Positions:

i. Lecturer, Computer Science (Artificial Intelligence), Grade 12- CUK/ACDRI/SCM/DCSIT/AI/L/6/25 (1)

A. SCHOOL OF BUSINESS AND ECONOMICS - DEPARTMENT OF ENTREPRENEURSHIP AND ECONOMICS

1. Senior Lecturer, Economics - Grade 13 – CUK/ACDRI/SBE/DEE/ECON/SL/6/25(1)

Applicants should meet the following requirements:

i. Must possess a PhD, Masters and Bachelors Degree in Economics or a relevant field from an accredited/recognized University;
ii. Must possess three (3) years of teaching/ research experience at the Lecturer or Research Fellow level with a proven track record of exemplary performance;
iii. Must have successfully supervised at least three (3) Masters level or one (1) PhD level student to completion since the last appointment;
iv. Must have three (3) papers in peer-reviewed journals or three chapters in a scholarly book or one (1) scholarly book since the last appointment;

v. Must be a member of a relevant professional body;
vi. Must have participated in the development and review of curriculum; and
vii. The attraction of research funds will be an added advantage.

In addition, applicants should demonstrate:

i. Ability to teach/conduct research and supervise students and/or staff;
ii. Ability to design and develop academic programmes and curricula;
iii. Leadership skills;
iv. Communication skills;
v. Interpersonal skills;
vi. Ability to work under pressure skills;
vii. Problem-solving skills;
viii. Conflict management;
ix. Supervisory skills.

2. Senior Lecturer, Communication, Grade 13 -CUK/ACDRI/SBE/DEE/COMM/SL/6/25(1)

Applicants should meet the following requirements:

i. Must possess a PhD, Masters and Bachelors Degree in Communication or a relevant field from an accredited/recognized University;
ii. Must possess three (3) years of teaching/ research experience at the Lecturer or Research Fellow level with a proven track record of exemplary performance;
iii. Must have successfully supervised at least three (3) Masters level or one (1) PhD level student to completion since the last appointment;
iv. Must have three (3) papers in peer-reviewed journals or three chapters in a scholarly book or one (1) scholarly book since the last appointment;
v. Must be a member of a relevant professional body;
vi. Must have participated in the development and review of curriculum; and
vii. The attraction of research funds will be an added advantage.

In addition, applicants should demonstrate:

i. Ability to teach/conduct research and supervise students and/or staff;
ii. Ability to design and develop academic programmes and curricula;
iii. Leadership skills;
iv. Communication skills;
v. Interpersonal skills;
vi. Ability to work under pressure skills;
vii. Problem-solving skills;
viii. Conflict management;
ix. Supervisory skills.

3. Lecturer, Economics, Grade 12- CUK/ACDRI/SBE/DEE/ECON/SL/6/25 (2)

Applicants should meet the following requirements:

i. Must possess a PhD, Masters and Bachelors Degree in Economics or a relevant field from an accredited/recognized University;
ii. Possession of the following requirements will be an added advantage:
    a. Experience in developing and reviewing curriculum;
    b. Experience in the Industry or academia;
    c. Evidence of publications and attraction of research funds;
    d. Membership in a relevant professional body.

In addition, applicants should demonstrate:

i. Ability to teach/conduct research and supervise students and/or staff;
ii. Ability to design and develop academic programmes and curricula;
iii. Leadership skills;
iv. Communication skills;
v. Interpersonal skills;
vi. Ability to work under pressure skills;
vii. Problem-solving skills;
viii. Conflict management;
ix. Supervisory skills.

B. SCHOOL OF COMPUTING AND MATHEMATICS - DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

1. Lecturer, Computer Science(Artificial Intelligence), Grade 12- CUK/ACDRI/SCM/DCSIT/AI/L/6/25 (1)

Applicants should meet the following requirements:

i. Must possess a PhD, Masters and Bachelors Degree in Computer Science (Artificial Intelligence) or a relevant field from an accredited/recognized University;
ii. Possession of the following requirements will be an added advantage:
    a. Experience in developing and reviewing curriculum;
    b. Experience in the Industry or academia;
    c. Evidence of publications and attraction of research funds;
    d. Membership in a relevant professional body.

In addition, applicants should demonstrate:

i. Ability to teach/conduct research and supervise students and/or staff;
ii. Ability to design and develop academic programmes and curricula;
iii. Leadership skills;
iv. Communication skills;
v. Interpersonal skills;
vi. Ability to work under pressure skills;
vii. Problem-solving skills;
viii. Conflict management;
ix. Supervisory skills.

How to apply:

All applications **MUST** be submitted **ONLINE**. Applicant should:

i. Visit the University website **www.cuk.ac.ke** under the QUICK LINKS section, CLICK ONLINE RECRUITMENT PORTAL, log in and fill out the application form, attach testimonials. Submission of the online application and the attachments is **MANDATORY**;
ii. Academic staff should attach:
    1. Evidence of publications;
    2. Evidence of supervision of postgraduate students;
    3. Evidence of curricula developed;
    4. Evidence research funds attracted; and
    5. Evidence of Research/Consultancy activities.

iii. Indicate the position and the reference number on the application letter and on the envelope which should be addressed to:

The Deputy Vice-Chancellor, Finance, Planning & Administration
The Co-operative University of Kenya
P.O. Box 24814 - 00502
Karen- Kenya.

iv. Recommendations from at least three (3) referees should be sent separately to the address above on or before **17th June, 2025** at **noon;**

v. All applications must be received by **17th June, 2025** at **noon.** Applications received later than this period will not be considered;

vi. Candidates with academic qualifications obtained from foreign Universities will be expected to submit recognition and equation of certificates by the Commission of University Education (CUE).

Note 1: The Co-operative University of Kenya is an Equal opportunity employer; Female applicants, persons with disabilities and those from marginalized areas are encouraged to apply.

Approved
Date: 03/05/2025