



EXEMPTION APPLICATION FORM

INSTRUCTIONS

1. This form should be filled in triplicate by students seeking to be exempted from taking course units/content they had previously done.
2. Attach certified copies of relevant certificates and transcripts that specify grades for each unit done.
3. In filling out this form, refer to regulations on exemptions that can be accessed at www.cuk.ac.ke
4. The student may not be exempted in a unit where he/she sat for supplementary examination.
5. Pay non-refundable application fee of One thousand shillings (Ksh. 1,000) only.

A. STUDENT DETAILS

Name: Reg. No/ID Number:.....
 Phone Number:
 Degree Programme applied for:.....
 Institution(s) attended:
 Programme completed:
 Overall Grade attained:.....

UNITS FOR WHICH EXEMPTION IS REQUESTED

S/No.	UNIT CODE	UNIT TITLE	Approved/Not Approved (To be filled by Dean)
1.			
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22.			
23.			

Applicant's signature

Date.....



B. FOR OFFICIAL USE ONLY

i) Payment of exemption application fees (Finance Clearance)

Name of Officer..... Signature and Stamp Date

ii) Recommendation of Dean of School/Director of Campus (Centre):

- Block Exemption Approved
- Partial Exemption Approved (If Partial, indicate units to be done)
- Exemption not Approved

**REGISTRAR (AA),
 THE CO-OPERATIVE UNIVERSITY
 OF KENYA
 P.O. BOX 24814--00502. NAIROBI**

S/No.	UNIT CODE	UNIT TITLE
1.		
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15.		

.....
 Signature (Dean/Director) and Official Stamp

.....
 Date

iii) Chairperson, Deans Committee Approved

Not approved

.....
 Signature and Stamp

.....
 Date

