



**THE CO-OPERATIVE UNIVERSITY OF KENYA**

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**DEAN, SCHOOL OF CO-OPERATIVES AND COMMUNITY DEVELOPMENT (SCCD)**  
<https://www.cuk.ac.ke/sccd/>

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Ladies and gentlemen, it is my great pleasure to welcome you to the School of Co-operatives and Community Development (SCCD). I wish to congratulate you for having secured a place in the university and school. The School of Co-operatives puts the students at the centre of everything.

Your arrival at the university marks a new chapter in the story of your life although this chapter is a bit different. The preceding chapters were largely written by; parents, guardians, families, teachers and the like. Now, you will be the principal author of the next chapter; you have the opportunity to determine the direction, the plot and the tempo of your story. But the great thing is that you are doing something that you have chosen to do not something that was chosen for you by others.

At the School of Co-operatives and Community Development, you have an opportunity to learn new things, acquire new knowledge, develop new skills and enhance your personal attributes for life after university. At the same time, you will make friends who will become friends for life with whom you will share memories

I wish to take this opportunity to introduce you to a few things in the School of Co-operatives and Community Development:

**Administrative structure**



The School is comprised of two departments:

1. Department of Co-operatives and Agri-business Management (DAM)
2. Department of Community Development and Environmental Management (DCEM)

The Department of Co-operatives and Agri-business Management has Mr Peter Ndwiga as the Departmental Chairperson and Mr Victor Wambua as the Examination Co-ordinator. DAM will play host to all the students who have been admitted to the following programmes::

- i. Bachelor of Co-operative Business
- ii. Bachelor of Science in Agri-business Management

The department of Community Development and Environmental Management (DCEM) has Dr Obadiah Miroro as the chairperson and Mr Ian Changamu as the examination co-ordinator. DCEM will play host to all the students who have been admitted to the following programmes:

- i. Bachelor of Community Development
- ii. Bachelor of Co-operatives and Community Development
- iii. Bachelor of Science in Disaster Risk Reduction and Sustainable Development

The school has an attachment co-ordinator by the name Ms Monica Chepkurui. We have some staff who support the departments; Department of Co-operatives and Agri-business Management is supported by Ms Milka Kiveu, the Department of Environmental Management is supported by Ms Jemutai Biwott and the office of the Dean is supported by Ms Priscah Waruguru.



## **Examination Issues**

At the school of co-operatives, we administer four types of examinations

- i. Ordinary exams- administered at the end of every semester
- ii. Special exams- administered if the student was not able to sit for ordinary exams for valid reasons e.g., sickness or bereavement but must be approved by the department
- iii. Supplementary examinations- administered when a student has failed the ordinary examinations. The maximum you can score in a supplementary examination is 40%
- iv. Retake examinations- administered when a student fails a supplementary examination.

NB: In case of issues with examinations you should consult the chairperson of the respective departments.

## **Communication channels**

You can use various methods to communicate with your departments or school

1. Use of complaints/compliment box stationed at the Dean's office
2. There is a Complaints/Compliments book where you can record your issues
3. You can write to the Dean via the email [deansccd@cuk.ac.ke](mailto:deansccd@cuk.ac.ke)

On behalf of the School of Cooperatives and Community Development, I wish to take this opportunity to wish you pleasant stay at the Cooperative University.

**Dr Jacinta King'ori**

**Dean SCCD**



## Official University Contacts:

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