

**THE CO-OPERATIVE UNIVERSITY OF KENYA**

P.O BOX 24814-00502, Karen-Nairobi Tel: 020-2430127/2679456 Fax:020-2470638

EXEMPTION APPLICATION FORM**INSTRUCTIONS**

1. This form should be filled in duplicate by students seeking to be exempted from taking course units/content they had previously done.
2. Attach certified copies of relevant certificates and transcripts that specify grades for each unit done.
3. In filling out this form, refer to regulations on exemptions that can be accessed at www.cuk.ac.ke
4. The student may not be exempted in a unit where he/she sat for supplementary examination.
5. Pay non-refundable application fee of One thousand shillings (Ksh. 1,000) only.

A. STUDENT DETAILS

Name: Reg. No/ID Number:

Phone Number:

Degree Programme applied for:

Institution(s) attended:

Programme completed:

Overall Award:

UNITS FOR WHICH EXEMPTION IS REQUESTED

S/No.	UNIT CODE	UNIT TITLE	Grade attained	Approved/Not Approved (To be filled by Dean)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				



CUK is ISO 9001: 2015 Certified

11.				
12.				
13.				
14.				
15.				
16.				

Applicant's signature

Date.....

B. FOR OFFICIAL USE ONLY

i) Payment of exemption application fees (Finance Clearance)

Name of Officer..... Signature and Stamp Date

ii) Recommendation of Dean of School/Director of Campus (Centre):

- Block Exemption Approved
- Partial Exemption Approved
- Exemption not Approved

.....
Signature (Dean/Director) and Official Stamp

.....
Date

iii) Chairperson, Deans Committee Approved

Not approved

.....
Signature and Stamp

.....
Date



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