



**THE CO-OPERATIVE UNIVERSITY OF KENYA**

**THE REGISTRAR (AA)**

Website: [www.cuk.ac.ke](http://www.cuk.ac.ke), Email: [registraraa@cuk.ac.ke](mailto:registraraa@cuk.ac.ke)

**INTERNAL MEMO**

---

**TO:** All Students

**REF:** CUK/A/178

**FROM:** Registrar (AA)

**DATE:** 22<sup>nd</sup> March, 2019

---

**RE: SIGNING OF STUDENT NAMES VERIFICATION FORM**

All students are required to sign the form under reference at their respective school/directorate/campus. You are expected to sign against your name to confirm that the official name captured in the system is correct and similar to the one appearing on your KCSE certificate. Please note that these are the names that will appear on result slips, transcripts and certificate.

Incase of any discrepancy regarding spelling and/or order of names, the affected student(s) should report to the admissions office for guidance and direction. The order of the names must start with surname. You are expected to sign the form by **Friday 29<sup>th</sup> March, 2019**.

Kindly comply.

**DAVID B. OTIENDE**  
**REGISTRAR, ACADEMIC AFFAIRS**

**Copy to:**

Deputy Vice Chancellor, AA

Dean, SCCD

Dean, SBE

Director, D Cel

Director, Nairobi Campus

SAR, Examinations

SAA, Admissions

PRO

