



THE CO-OPERATIVE UNIVERSITY OF KENYA

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

THE CUK'S 3RD GRADUATION CEREMONY ANNOUNCEMENT

The Co-operative University of Kenya (CUK) hereby announces its 3rd Graduation Ceremony to be held on Friday **7th December, 2018** at the Main Campus (Karen) starting at **8.00 a.m.** All candidates who have qualified for the award of various Certificates, Diplomas and conferment of Degrees in 2017/2018 academic year are invited to attend.

EXAMINATION RESULTS

All students who completed their studies in **2017/2018** Academic Year are advised to confirm their Graduation Status at their respective Schools, Directorates and Campuses.

APPLICATION FOR GRADUATION & CONFIRMATION OF NAMES

Graduands are required to apply for the 2018 Graduation and ensure correctness of their names in terms of order and spelling. The application forms are available at the respective schools Directorates and campuses. The completed forms should be submitted to the respective schools and campuses before **Tuesday 13th November 2018**.

CLEARING OF FEES BALANCES

Graduands are expected to have cleared any outstanding fee balances by **13th November, 2018**. Those who will not have cleared fees by the stated date will be excluded from the graduation list.

GRADUATION FEES

The graduation fees are as indicated below:

S/N	AWARD	GRADUATION FEE (Kshs)	ACADEMIC DRESS (Kshs)	ALUMNI FEE (Kshs)	TOTAL PAYABLE (Kshs)
1.	Certificate /Diploma	1,500	1,000	500	3,000
2.	Degree	3,400	1,100	500	5,000

All payments must be through Co-operative Bank, Acc. /No. 01129062663600 Karen branch.

COLLECTION AND RETURN OF ACADEMIC DRESS

Graduation gowns are available for hire upon presentation of the original National Identity card and a hiring of Gowns form. Gowns will be collected from respective schools/directorate at Main Campus (Karen) starting from Monday **3rd December 2018** to Wednesday **5th December 2018** and returned by **14th December 2018**. Failure to return the gown by the stated date will attract a penalty of **Kshs.300 per day**.

REHEARSAL

All graduands are expected to attend the rehearsal on Thursday **6th December 2018** at 10.00 a.m. at the graduation square, at the Main Campus (Karen) in full academic attire.

INVITATION CARDS

During the hiring of academic gown, each graduand will be given two (2) invitation cards for their guests. Persons without graduation cards will not be allowed into the graduation square.

PUNCTUALITY

Graduands and their guests are required to be seated by 8.00a.m. Those who will be late will not be allowed into the graduation square.

For further information contact the Academic [Registrar's Office:-Telephone: 0724311606](tel:0724311606); e-mail registrar-aa@cuk.ac.ke Website:www.cuk.ac.ke