

C U R R I C U L U M V I T A E

1. PERSONAL DETAILS

NAME: Patrick L.M.Musyimi, HSC
POSITION: Commissioner for Cooperative Development(Retired)
ADDRESS: Ministry of Cooperative Development &Marketing
P .O. Box 40811 - 00100
NAIROBI
TELEPHONE: 0722-824242
NATIONALITY: Kenyan
COUNTY **Machakos**
DATE OF BIRTH: 27th September, 1955
MARITAL STATUS: Married

2. EDUCATIONAL BACKGROUND

2000-2002: Studied at Jomo Kenyatta University of Agriculture and Technology for a Master of Science Degree in Entrepreneurship (Msc. Entrepreneurship)

1976-1979: studied at the University of Nairobi and graduated with a Bachelor of Science Degree in Agriculture (Bsc. Agriculture)

1974-1975: Attended Machakos School and attained two principals and a subsidiary

1970-1973: Attended Machakos school and attained a Division 1 in 'O 'Level

3. COURSES ATTENDED:

- I. IFMIS- Change Management (K S G)- 2013
- II. Strategic Leadership and change Management Workshop for Directors of state Corporations – KIA - 2010
- III. Making, Implementing and Evaluating Public Policy - Strathmore Business School -2009
- IV. Strategic Leadership Course Development programme (2007) – K.I.A
- V. Communication and change Management Skills Development K.I.A - 2005
- VI. Preparing Policy Papers and Briefs - K.I.A. (2005)
- VII. Best Practices in Public Service Delivery (2003)
- VIII. Total Quality Management – 1998
- IX. Programme on Investment Appraisal and Management – Harvard Institute of International Development at Harvard University (June – August 1993)
- X. Training needs Assessment – Organized by International Agriculture Training Programme (UK) and Kenya Institute of Management. (1992)
- XI. District Focus Policy – Kenya Institute of Administration (1985)
- XII. Financial Management for Large Scale Cooperatives – Cooperative College of Kenya. (1984)
- XIII. Project Development & Management –Kenya Institute of Administration (1983)
- XIV. Small Farmer Credit Distribution & Administration – U. S. A. Department of Agriculture (1980)
- XV. Computer Courses – Packages : Windows, Excel, Access, dBase III, Lotus 123 and Quattro Pro

4. WORKING EXPERIENCE

2013 August –Sept 2015 Commissioner for Co-operative Development

Duties and Responsibilities;

- Co-operative policy formulation and implementation;
- Enforcing compliance with co-operative legislation;

- Developing and overseeing implementation of education and training, projects and programmes;
- Efficient and effective provision of extension, management, legal and registration services and, Ensuring good corporate governance practices in the co-operative movement.

2011 - To July 2013 – Head of Marketing Department

DUTIES

- Developing of Marketing Policy for the Ministry
- Development of value addition policy including Cooperative Ventures
- Markets Research and Intelligence
- Product development
- Monitor commodity prices and advise on status
- Develop appropriate marketing strategy
- Maintain record on produce marketing

ii) October, 2003 – 2010 – Chief of Projects Management Department

DUTIES

Head of Division and responsible for:-

- Preparation of project proposals in liaison with head of planning and sourcing for funds
- Project Development, Management and Implementation
- Development of Cooperative Investment Policy
- Development of commodities related programs such as coffee, horticulture, cashew nuts, cotton, macadamia, etc
- Coordination of all donor supported projects
- Preparation of Departments budget
- Preparation of cabinet memoranda on agricultural commodities
- Coordination of Cooperative Housing Development matters

- Coordination with other Government related agencies
- Strategy to Revitalize Agriculture (SRA)
- Monitoring and evaluation on cooperative projects

iii) **July, 1991- 2003**

Head of Marketing and Research section Ministry Headquarters

DUTIES

- Establish efficient marketing system for marketing cooperatives dealing with all commodities
- Research on Marketing strategies for cooperatives on pricing, storage, transportation, weighing, sorting and grading
- Provide advisory services on marketing outlets to cooperatives
- Coordinate marketing functions with other agencies like marketing Boards, countrywide organizations plus other ministries concerned
- Provision for market intelligence information services to cooperatives through KNFC now Cooperative Alliance of Kenya (C A K)

iv) **1989 June - 1991** Provincial Cooperative Officer in charge of North

Eastern Province

DUTIES

- General Administration in regard to personnel and finances; interpretation and advice on government matters
- Responsible for all cooperatives activities in the province
- Planning, organizing, coordination and Implementation of cooperative projects
- Inspection of books and accounts
- Education and training of the movement staff, committee members and general cooperative shareholders
- Member of provincial agricultural board and provincial monitoring and evaluation committee.

v) **1981-1988** Deployed as District cooperative Officer in the following Districts;-

-kiambu-1981-1984

-kakamega-1985-1986

-Bungoma -1987-1988

MEMBER OF: District Development Committee, District Executive committee, District Agricultural Committee. Staff under my supervision -70 officers

vi) July, 1979-June, 1980 Provincial Credit Coordinator for Western Province, I was in charge of Agricultural Credit Programs.

DUTIES:

Credit Disbursement and administration which included loan application processing, follow up of loan utilization and recovery. Size of loan portfolio depends on the size of the project. Staff under my supervision were about 20 officers.

1. PROJECT PROPOSALS WRITTEN

- a. NATIONAL ELECTRIFICATION PROJECT FOR DISTRICT CAPITALS IN GHANA:- major study at Harvard University 1993 July.
- b. CO-OPERATIVE MERCHANDISE SERVICES LTD.- An Apex Organization for Importation of Farm Inputs for Co-operative Organizations.
- c. BARINGO DISTRICT MILK PROCESSING PLANT.- The proposed plant total cost approximately Kshs. 400m. and process about 20,000 per day and provision for expansion to process 50,000 per day.
- d. Local Bathing Plant Sponge for UNDP project No. Gef-KEN-PLN-002 (1999).
- e. Study on Capital formation in Coffee & Dairy Co-op. Societies – International Labour Organization & Turku School of Economics (1997)
- f. Capacity Building for Co-operative Development (March, 2004).

- g. National Dairy Co-operative Marketing Support Project (March 2004).
- h. Revitalization of cotton Processing and marketing Project.
- i. National Co-operative Honey Development Project.
- j. Coffee Marketing and Value Addition through co-operatives.
- k. Co-operative Fisheries Processing and Marketing Programme
- l. Small-scale Horticultural Development Project under Co-operatives.
- m. Live stock Co-operative Marketing Programme
- n. Project on Governance and Ethics in Co-operative Management.

2. PROJECTS IMPLEMENTED

- a. Farm Input Supply Scheme – 1979-1981.
- b. Small holder Coffee Improvement Project – S.C.I.P I & II – 1980 – 1995
- c. Co-operative Management Improvement Project 1985 -1988.
- d. Rural Daily development Project 1985 -1988.
- e. Intensive Co-operative Management Improvement Scheme 1995 – 2002.
- f. Livestock development program 1991 – June, 2002.
- g. Smallholder Dairy Project (Research & Development) – 1997 – March 2005.
- h. Drought Recovery Initiative - funded through G.I.Z -2011-2013

EVALUATION REPORTS AND MANUAL WRITTEN:

- 7.1 Taita Horticultural Production Centres -1993
- 7.2 Participated as a Resource person in evaluation of co-operative improvement Project – 1994 – UNDP Project
- 7.3 Development of Intensive Co-operative management Improvement Programme (I.C.M.AP) project Kenya – Finland Livestock Development Programme (1995) – A Trainer’s Manual

- 7.4 Agricultural Co-operative Development – A manual for Trainers (food and Agriculture Organization of the United Nations – (1998).
- 7.5 Concept paper on Improvement of Kenya coffee industry for Sustainable Growth – September, 2004.

8. FEASIBILITY STUDIES AND BUSINESS PLANS

- 8.1 Turkana Fisheries Cooperative Society Ltd
- 8.2 Vanga Fisheries Co-operative society Ltd.
- 8.3 Mbita District Co-operative Union
- 8.4 Nambale District Co-operative Union
- 8.5 Kayatta Horticultural Irrigation Co-operative Society
- 8.6 Concept paper on Inputs Procurement and distribution through Kenya farmers Co-operative Union
- 8.7 Kenya Farmers (Co-operative) Association.

9. Directorship /Membership

- 9.1 Director – Cooperative Bank of Kenya limited August2013-Sept2015
- 9.2 Council Member - Cooperative University
College of Kenya (CUCK) –August 2013-Sept2015
- 9.3 Sacco Societies Regulatory Authority
- 9.4 Kenya Co-operative Coffee Exporters Ltd
- 9.5 Board Member – Kyevaluki Secondary School.

REFEREES:

1. Mr. G. Nduati

United States International University

P.O.Box 14634

NAIROBI

2. Mr. Antony Mutua Kiswili

Jomo Kenyatta University of Agriculture & Technology

P.O.Box 00-200-6200

NAIROBI

3. Dr. Andrew M. Karanja

The World Bank (Kenya)

P.O.Box 30577

NAIROBI.