Affix one current passport size photo here
(Not photo me)

CUK/ASR/FORM 03

CO-OPERATIVE UNIVERSITY OF KENYA

Website: www.cuk.ac.ke Email: admissions@cuk.ac.ke

OFFICE OF THE REGISTRAR (ACDRI)

APPLICATION FOR ADMISSION INTO PROFESSIONAL COURSES

SECTION A: Course Application Details

1. Name of Course applied for: .....
   .....
2. Preferred Month of Commencement: .....
3. Mode of study (Tick appropriate): Full time ☐ Par-time ☐ Online ☐
4. Preferred Session: ☐ Evening Weekends ☐

SECTION B: Applicant's Personal Details

1. Name (in full): .....
   (Surname) (First Name) (Other Names)

Telephone Number: ..... E-mail: .....

Contact Address: ....

Date of Birth: ..... Gender: .....

Nationality: ..... National ID No/Passport No.: .....: .....

SECTION C: Institutions Attended and Qualifications Obtained *(Including High School)*

Institutions Attended	Qualifications	Year of Completion	Grade Obtained
Academic			
Professional			

SECTION D: Applicant's Declaration

I hereby declare that to the best of knowledge, the information I have provided on this form and all supporting documents are true and correct.

Name:..... Signature: ..... ID No. .....

For Official Use only

Application fee paid Kshs.....

Official Receipt No:..... Date and Official Stamp: .....

Application: Approved ( ) Rejected ( ) Deferred ( ). Intake: January ( ); July ( )

Remarks, if any: .....

THE CO-OPERATIVE UNIVERSITY OF KENYA
REGISTRAR ACDRI
P.O. Box 24814-00502 KAREN, KENYA

INSTRUCTIONS

1. The form should be completed in BLOCK LETTERS.
2. Attach (a) Original copy of the fee deposit slip for the payment of applicable fee (b) Copies of Result Slips and/or Certificates; (c) Copy of National Identity Card, and (d) One (1) passport photograph
3. Duly filled forms should be scanned and emailed to admissions@cuk.ac.ke with proof of payment paid through bank deposit at any Co-operative Bank of Kenya Account No. **01129062663600** (Karen Branch, Nairobi). Applicant's Admission Number: **APP001**

4. **Applicable Fees**

i) Certified Cooperative Professional (COOP) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
Module I, section 1 & 2 (per section)	No of units per section 4	5,000
Module 2, section 1 & 2 (per section)	No of units per section 3	5,500
Module 2, section 1 &2 (per section	Module 2, section 1&2 (per section	6,000

ii) Certified Procurement and Supply Professional of Kenya (CPSP-K) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
CPSP-K Part I,II,III	Total no of units 19	5,000

iii) Certified Secretaries (CS), Certified Public Accountant (CPA) & Certified Investment & Financial Analysts (CIFA), Accounting Technician Diploma (ATD) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
CAMS I &II (Per Level)	No of units per section 4	5,000
ATD LEVEL I, II & II (Per Level)	No of units per level 4	5,000
CPA/CS/C.I.F.A ; Part I Section I & II (Per Section)	No of units per section 3	5,000
CPA/CS/C.I.F.A; Part II Section III & IV (Per Section)	No of units per section 3	6,000
CPA/CS/C.I.F.A; Part III Section V & VI (Per Section)	No of units per section 3	7,500

iv) Diploma and Associate Diploma in Banking & Financial Services Fees Structure (Cost per level/unit)

Level	No of Units	Fees Per Unit (KES)
Diploma (DBFS) Level I & II	No of units per section 4	5,000
Associateship Diploma (AKIB) Level I, II & III	No of units per section 3	7,000

NB: All modules will have the following Operational Charges:

i)	Registration fees	KES 1,000	**(Once)**
ii)	ID charges	KES 500	**(Once)**
iii)	Library fees	KES 500	**(Per Section)**
iv)	Internet & Computer fee	KES 1,500	**(Once)**

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