



Affix one current passport size photo here (Not photo me)

CO-OPERATIVE UNIVERSITY OF KENYA

Website: www.cuk.ac.ke/professional-courses Email: nairobi@cup.ac.ke

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

APPLICATION FOR ADMISSION INTO PROFESSIONAL COURSES

SECTION A: Course Application Details

- 1. Name of Course applied for:
2. Preferred Month of Commencement:
3. Mode of study (Tick appropriate): Full time, Par-time, Online
4. Preferred Session: Evening, Weekends

SECTION B: Applicant's Personal Details

- 1. Name (in full): (Surname), (First Name), (Other Names)
Telephone Number: E-mail:
Contact Address:
Date of Birth: Gender:
Nationality: National ID No/Passport No.:

SECTION C: Institutions Attended and Qualifications Obtained (Including High School)

Table with 4 columns: Institutions Attended, Qualifications, Year of Completion, Grade Obtained. Rows for Academic and Professional qualifications.

SECTION D: Applicant's Declaration

I hereby declare that to the best of knowledge, the information I have provided on this form and all supporting documents are true and correct.

Name: Signature: ID No.

For Official Use only

Application fee paid Kshs.
Official Receipt No: Date and Official Stamp:
Application: Approved () Rejected () Deferred (). Intake: January (); July ()
Remarks, if any:



INSTRUCTIONS

- The form should be completed in BLOCK LETTERS.
- Attach (a) Original copy of the fee deposit slip for the payment of applicable fee (b) Copies of Result Slips and/or Certificates; (c) Copy of National Identity Card, and (d) One (1) passport photograph
- Duly filled forms should be scanned and emailed to admissions@cuk.ac.ke with proof of payment paid through bank deposit at any Co-operative Bank of Kenya Account No. 01129062663600 (Karen Branch, Nairobi) or through M-Pesa Paybill Number: **728176**; Account Number: **APP001**
- Applicable Fees**

i) Certified Cooperative Professional (COOP) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
Module I, section 1 & 2 (per section)	No of units per section 4	5,000
Module 2, section 1 & 2 (per section)	No of units per section 3	5,500
Module 2, section 1 & 2 (per section)	Module 2, section 1&2 (per section)	6,000

ii) Certified Procurement and Supply Professional of Kenya (CPSP-K) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
CPSP-K Part I,II,III	Total no of units 19	5,000

iii) Certified Secretaries (CS), Certified Public Accountant (CPA) & Certified Investment & Financial Analysts (CIFA), Accounting Technician Diploma (ATD) Fees Structure (Cost per section/unit)

Module/Section	No of Units	Fees Per Unit (KES)
CAMS I & II (Per Level)	No of units per section 4	5,000
ATD LEVEL I, II & II (Per Level)	No of units per level 4	5,000
CPA/CS/C.I.F.A ; Part I Section I & II (Per Section)	No of units per section 3	5,000
CPA/CS/C.I.F.A; Part II Section III & IV (Per Section)	No of units per section 3	6,000
CPA/CS/C.I.F.A; Part III Section V & VI (Per Section)	No of units per section 3	7,500

iv) Diploma and Associate Diploma in Banking & Financial Services Fees Structure (Cost per level/unit)

Level	No of Units	Fees Per Unit (KES)
Diploma (DBFS) Level I & II	No of units per section 4	5,000
Associateship Diploma (AKIB) Level I, II & III	No of units per section 3	7,000

NB: All modules will have the following Operational Charges:

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|------|-------------------------|-----------|----------------------|
| i) | Registration fees | KES 1,000 | (Once) |
| ii) | ID charges | KES 500 | (Once) |
| iii) | Library fees | KES 500 | (Per Section) |
| iv) | Internet & Computer fee | KES 1,500 | (Once) |

